

WELCOME

FALL 2025
SCI CLUB COORDINATORS
MEETING

PRESENTER

Sonia Kelly

LIJSL
Operations Manager
&
LEAGUE REGISTRAR

NOTICE REMINDER AED REQUIREMENT

All member leagues within Eastern New York Youth Soccer Association (ENYYSA) and all clubs under each member league must comply with this NYS Public Health Law Requirement.

- 1.An AED Device must be readily accessible at every field complex that hosts any ENYYSA or LIJSL sanctioned club training/soccer games/tournaments/events.
- 2.Requires someone who is trained to operate an AED be present at every field complex that hosts ENYYSA or LIJSL sanctioned club training/soccer games/tournaments/events.
- 3.Each club must create a plan that includes the location of each AED at each facility; make sure that the AED is accessible at all times; that this information is distributed to all applicable club personnel.

US Youth Soccer, US Club Soccer, and AYSO Returning to Seasonal-Year Age Group Formation in FALL 2026

AGE GROUP CHANGE FOR 2026-2027

- U9 08/01/2017 07/31/2018
- U10 08/01/2016 07/31/2017

REGISTRTION APPOINTMENT DATES

JULY 23, 2025 - July 24, 2025

8:30 AM - 7:00 PM

CONTACT

LIJSL OFFICE - 1.631.648.9020

ERIN GRAYDON - registrationservices@lijsoccer.com

Or

HALEY KOZIK – adminservices@lijsoccer.com

** YOU CANNOT CHANGE THE DATE Once An Appointment Is Made**

TEAM REGISTRATION FEE

\$250 PER TEAM

PLAYER REGISTRAION FEE

\$13 PER PLAYERIncludes Pass

COACH PASS FEE
\$0.00
Includes Pass

TEAM & PLAYER REGISTRAION FEE

WILL BE DUE ATTIME OF APPT



LONG ISLAND JUNIOR

SUFFOLK COUNTY INTERLEAGUE Referee Game Fees – FALL 2025

Birth Year	Age	Half's	Field size	Referee Fee	Second Referee	Team Fee Per Game
2017	U-9	2x25	Development	\$60		\$30.00
2016	U-10	2x25	Development	\$60		\$30.00
2017	U-11	2x30	Small	\$80		\$40.00
2014	U-12	2x30	Small	\$80		\$40.00
2013	U-13	2x35	Large	\$80	\$80	\$80.00
2012	U-14	2x35	Large	\$80	\$80	\$80.00
2011	U-15	2x35	Large	\$80	\$80	\$80.00
2010	U-16	2x35	Large	\$80	\$80	\$80.00
2009	U-17	2x35	Large	\$80	\$80	\$80.00
2007	U-19	2x40	Large	\$90	\$90	\$90.00

^{*} ALL REFEREE FEES ARE TO BE PAID PRIOR TO START OF THE MATCH AT CHECK IN

JULY 23 - 24 CLUB/TEAM/PLAYER REGISTRATION	Loncottono	Mon Substitution of the Control of t	
JULY 25 - AUGUST 1 REGISTRATION ADMIN + ALIGNMENT REVIEW	2025 SUFFOLK COUNTY INTERLEAGUE FALL REGISTRATION + GAMES CALENDAR		
AUGUST 4 ALIGNMENTS RELEASED	SEPTEMBER 6 -7 LEAGUE WEEK 1	OCTOBER 25 - 26 LEAGUE WEEK 7	
AUGUST 12 HOME GAME SCHEDULING BEGINS	SEPTEMBER 13 - 14 LEAGUE WEEK 2	NOVEMBER 1 - 2 LEAGUE WEEK 8 DAYLIGHT SAVINGS TIME ENDS	
AUGUST 20 HOME GAME SCHEDULES RETURNED BY CLUBS	SEPTEMBER 20 - 21 LEAGUE WEEK 3	NOVEMBER 8 - 9 LEAGUE WEEK 9	
AUGUST 28 SCHEDULES RELEASED	SEPTEMBER 27 - 28 LEAGUE WEEK 4	NOVEMBER 15 - 16 LEAGUE WEEK 10 IF NEEDED	
AUGUST 28 MANDATORY COACHES MEETINGS	OCTOBER 4 - 5 LEAGUE WEEK 5		
TEAMS WILL BE ALIGNED BY AGE GROUPS AS WELL AS GEOGRAPHIC & COMPETITIVE LEVEL OF PLAY SOME AGE GROUPS MAY BE	OCTOBER 11 - 12 COLUMBUS DAY WEEKEND NO GAMES	ALL GAMES MUST BE PLAYED BY NOV. 30	
COMBINED BASED UPON THE NUMBER OF TEAMS REGISTERED IN A GENDER AGE GROUP AND GEOGRAPHIC & COMPETITIVE PLAY CONSIDERATIONS	OCTOBER 18 - 19 LEAGUE WEEK 6		

House Keeping Check List

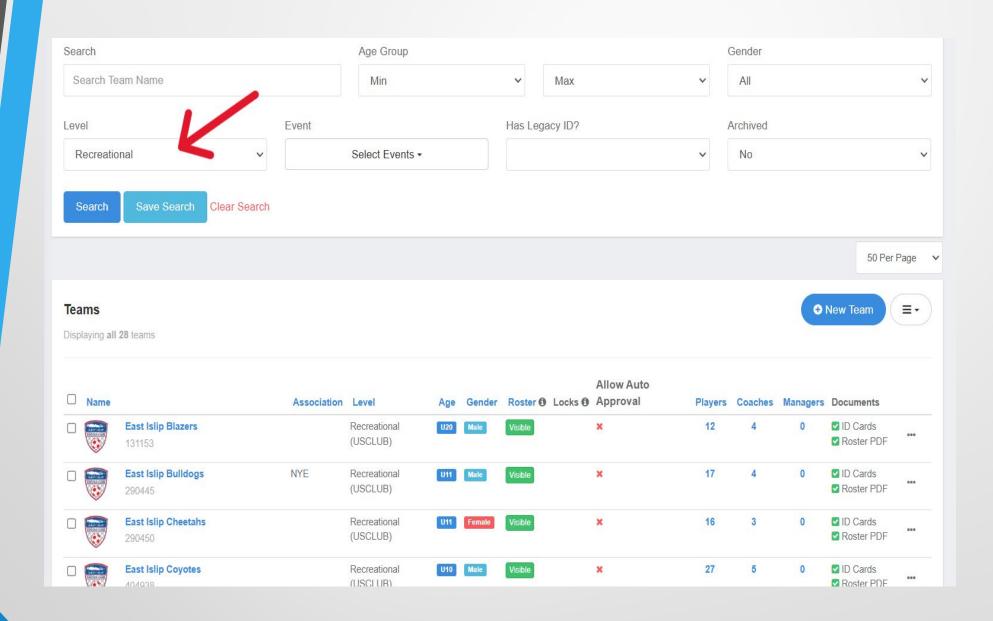
Change Competitive Level "REC PLUS (CLUB vs CLUB)"

Fall Season - Reset Rosters

- 1-Dashboard > Teams
- 1- Level "Rec Plus"
- 2- Check Teams
- 3- Click "Reset Teams"
- 4- Select Roles to Reset Click "Player"

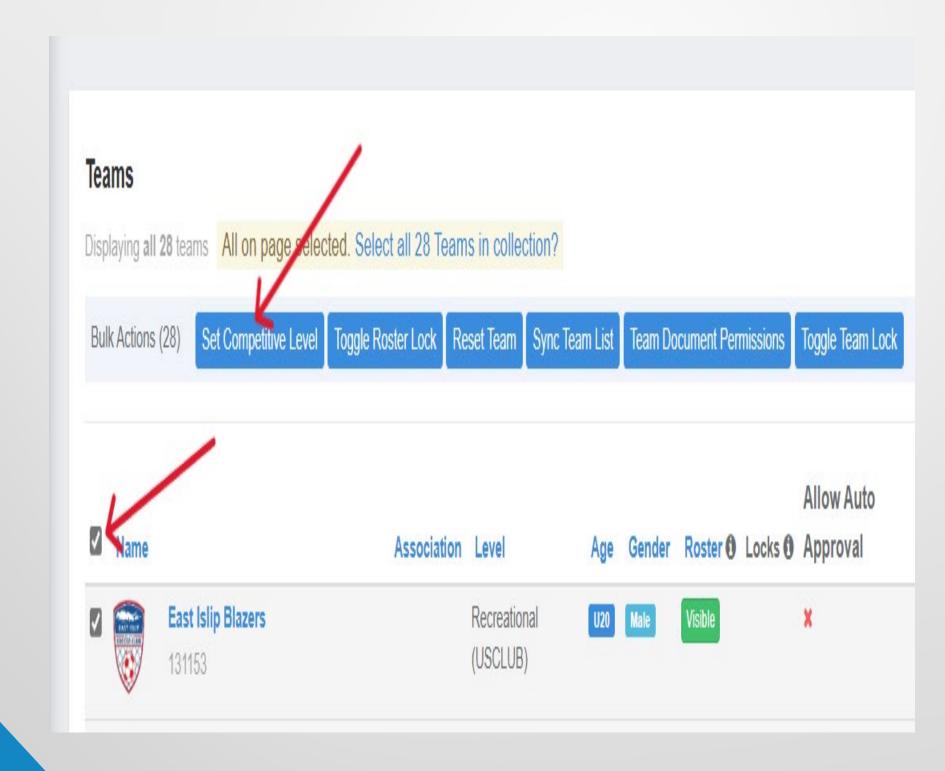
Change Competitive Level

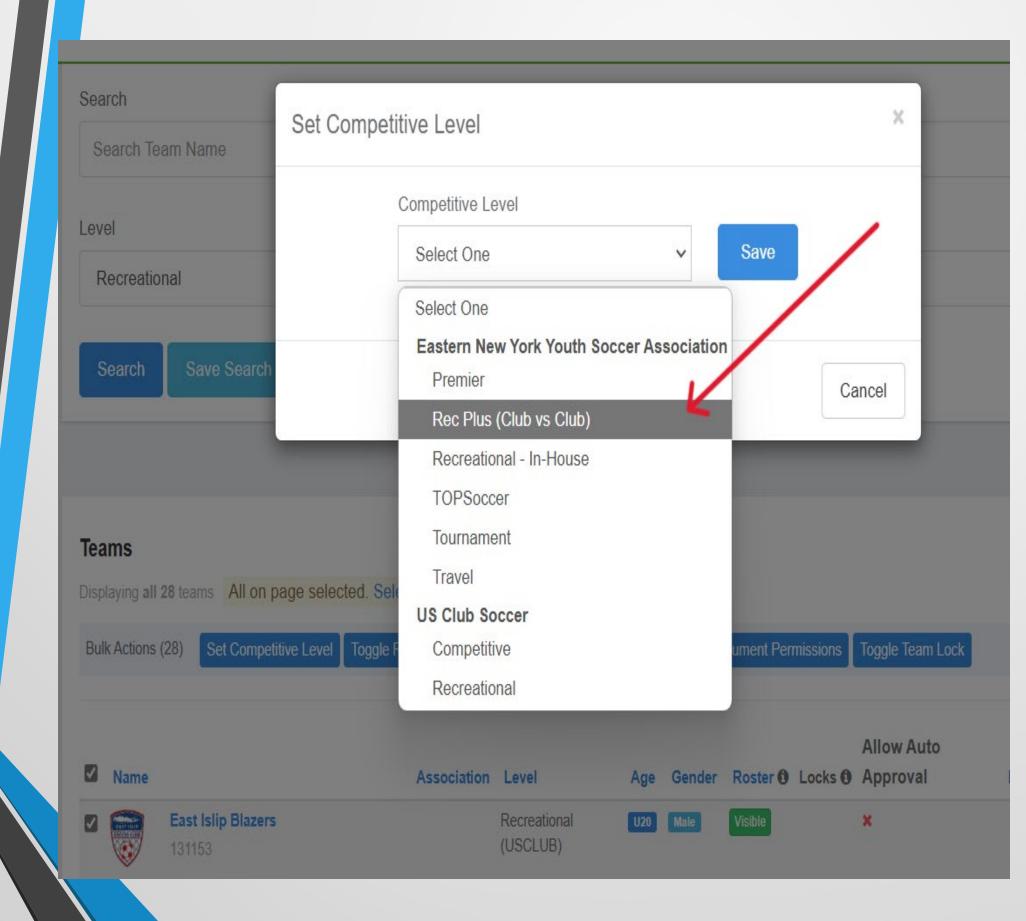
"REC PLUS (Club vs Club)"



Change Competitive Level

Level - "REC Plus (Club vs Club)"





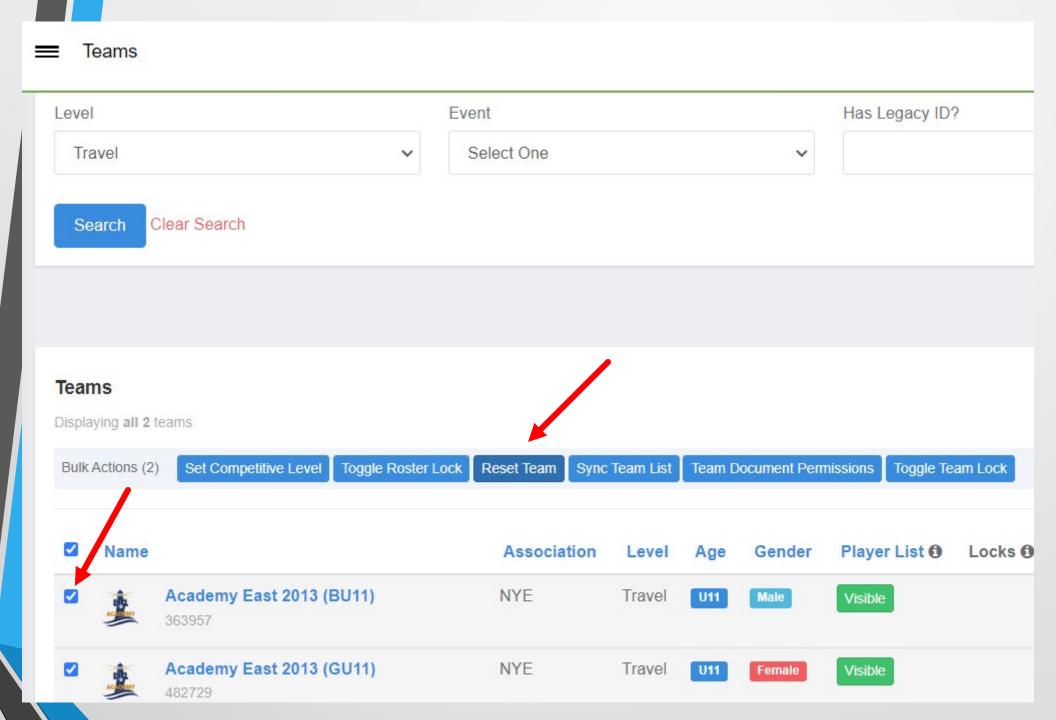
RESET ROSTERS

Level - "REC Plus (Club vs Club)"

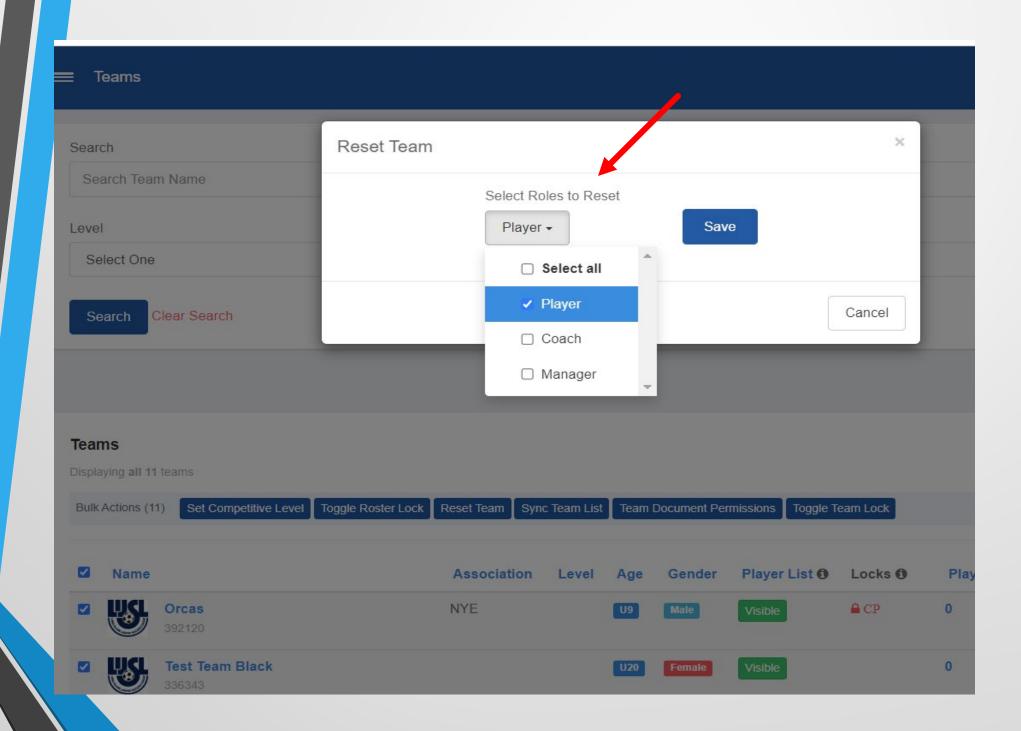
≡ Teams				
Club Management	Teams →	Registration	Match Minutes	Merge Club Users
7634 / Teams				
Search				Age Group
Search Team Na	ıme			Min
Level			Event	
Select One			Select One	
Select One Eastern New You Premier Rec Plus (Clu Recreational	ıb vs Club)	occer Associatio	n	
TOPSoccer Tournament				
Travel				
Teams				

Level - "Suffolk County Interleague"

Check Teams & Click "Reset Teams"



Select Roles to Reset - Click "Player"



CREATING REGISTRATION PROGRAM

8 Steps to Create a Program Registration

Step 1: <u>Program Setup</u> 🖀

This article will demonstrate how you can create the 'shell' of a program and input all of the basic settings based off of your Clubs preference.

Step 2: Registration Form 🏭

•Registration Forms, an integral step of the registration, can be used for questions you want answered by the registrants, such as T-Shirt Size, or preferred team. As well as can be used for uploading documents such as Birth Certificates.

Step 3: Registration Fees

•This article will demonstrate how to set up your fees for the registration so you can collect money.

Step 4: Appearance

•This article will demonstrate how you can customize the look and feel of your program registration to fall more inline with your clubs colors and appearance.

Step 5: Features

•While not required, Features can be an extremely useful tool for adding supplemental costs, or discounts, to a program registration.

Step 6: Adding a Birth Certificate

•This article will demonstrate how to set up a Birth Certificate Repository for collection during registration.

Step 7: Adding Medical Release Forms

•This article will demonstrate how to set up a form to gather and collect health care provider information

Step 8: Opening a Program Registration 🏔

The final step, opening your registration so your registrants can complete the program!

Player Registration

CLONE AN EVENT/PROGRAM

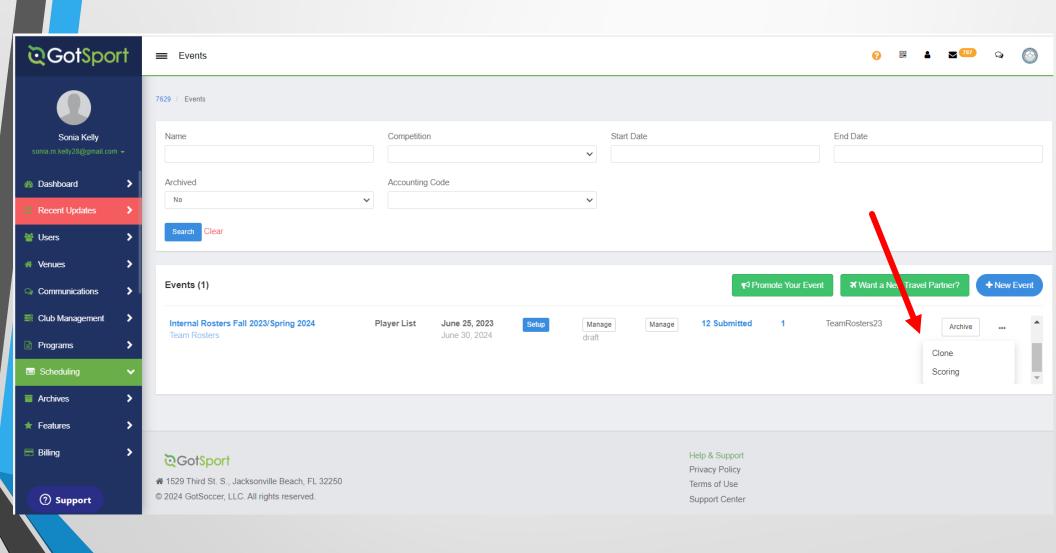
OR

CREATE AN
EVENT/PROGRAM

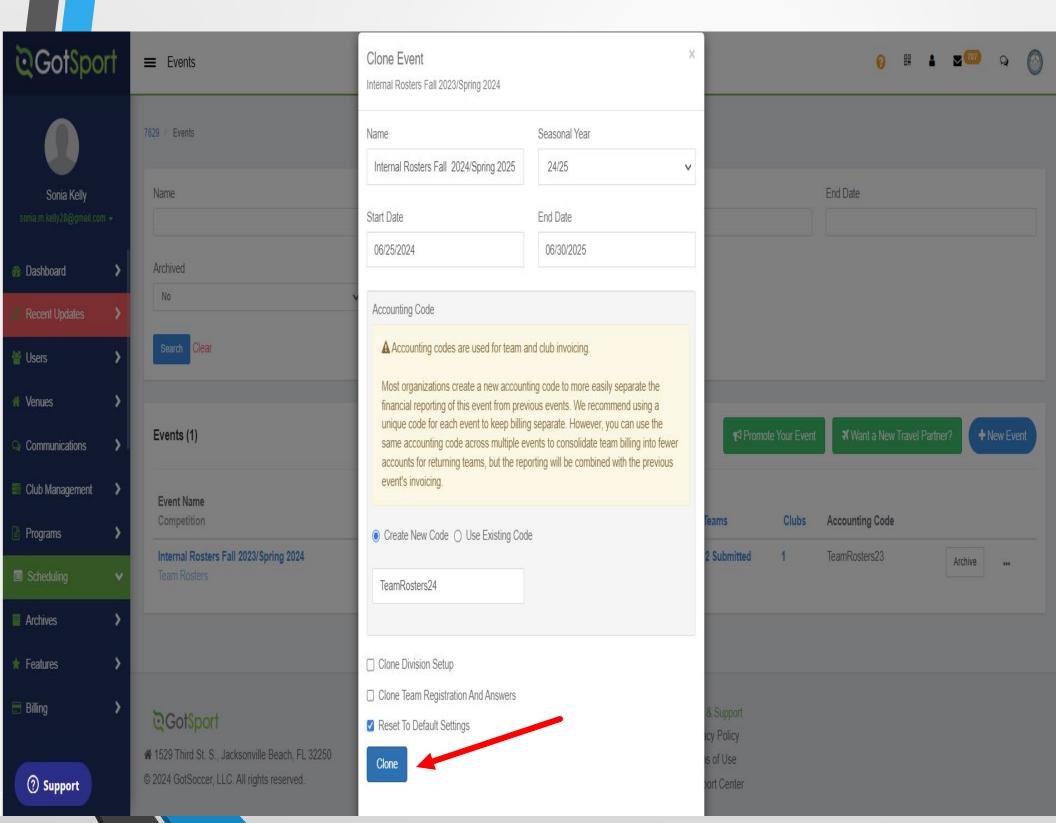
Clone 24/25 Internal Roster Event

Step 1:

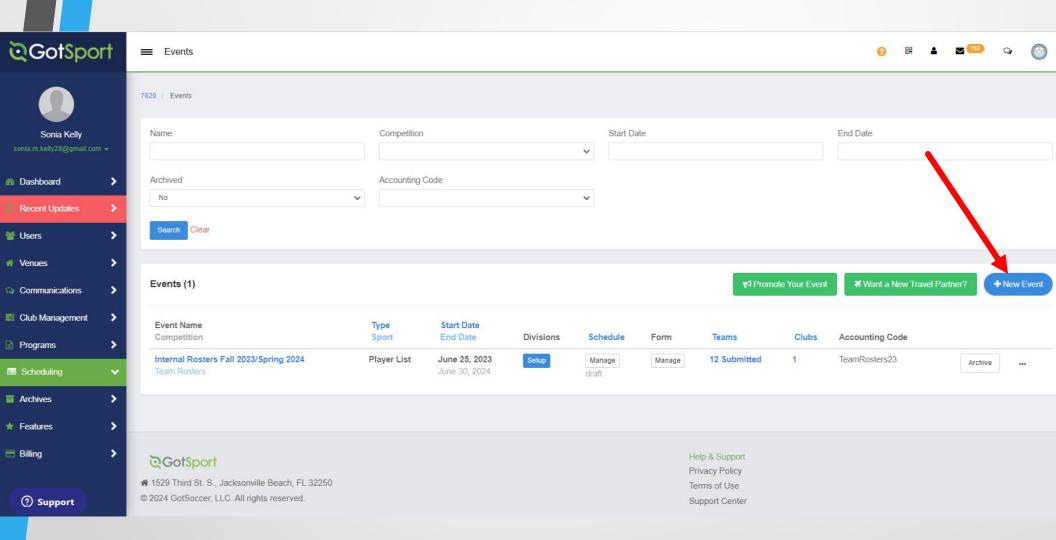
Clone over internal rostering event for 2025/2026.



UPDATE INTERNAL ROSTER INFORMATION



CREATE A NEW EVENT

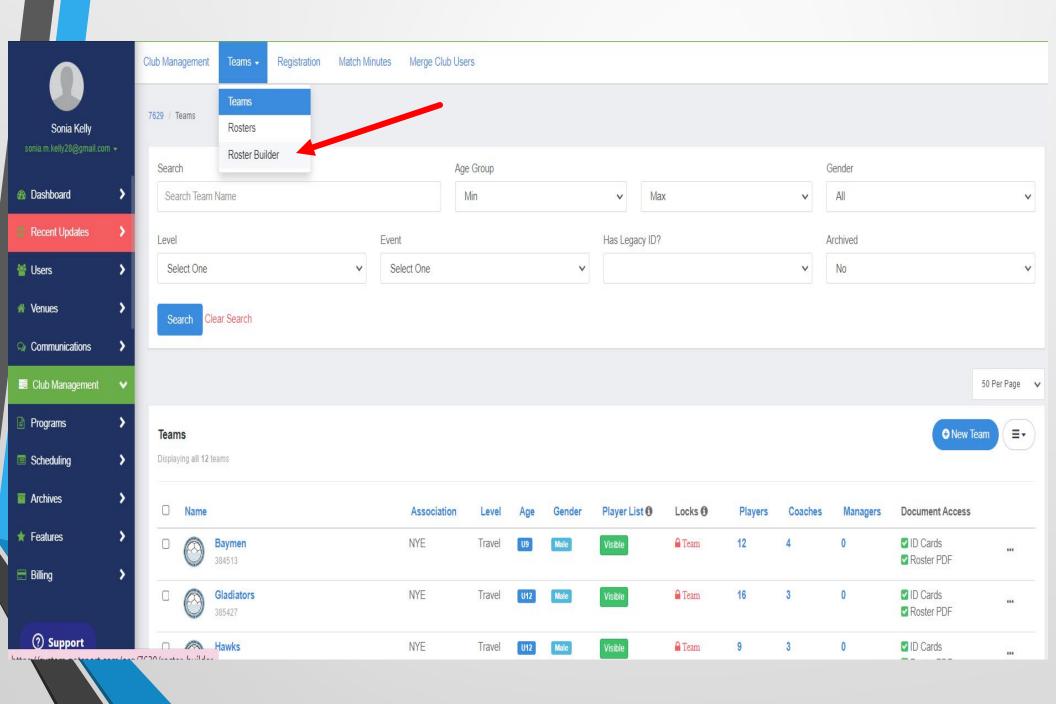


COMPLETE NEW EVENT INFORMATION

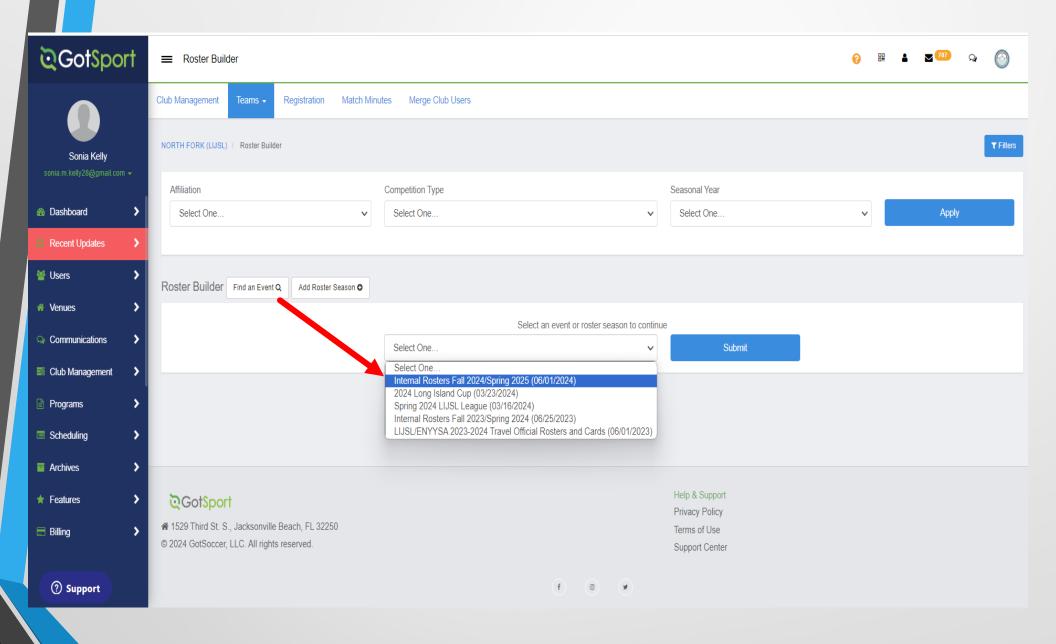
06/30/2025 Seasonal Year Age Method Calendar Year Affiliation USYS Website URL			nt	New Event
End Date 11/01/2025 Age Method 25/26 Calendar Year Website URL Coster Doc Title Governing Org Accounting Code Accounting codes are used for team and club invoicing. Most organizations create a new accounting code to more easily financial reporting of this event from previous events. We recommunique code for each event to keep billing separate. However, you same accounting code across multiple events to consolidate tear accounts for returning teams, but the reporting will be combined event's invoicing.		(lame
O6/30/2025 Seasonal Year Age Method Calendar Year Affiliation USYS Coster Doc Title Governing Org Accounting Code Accounting codes are used for team and club invoicing. Most organizations create a new accounting code to more easily financial reporting of this event from previous events. We recommunique code for each event to keep billing separate. However, you same accounting code across multiple events to consolidate tear accounts for returning teams, but the reporting will be combined event's invoicing.	ccer)		e Team Rosters	Interleague Tea
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		ode	New Code O Use Existing	Create New
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Move Players From Program Registration To Internal Roster Event

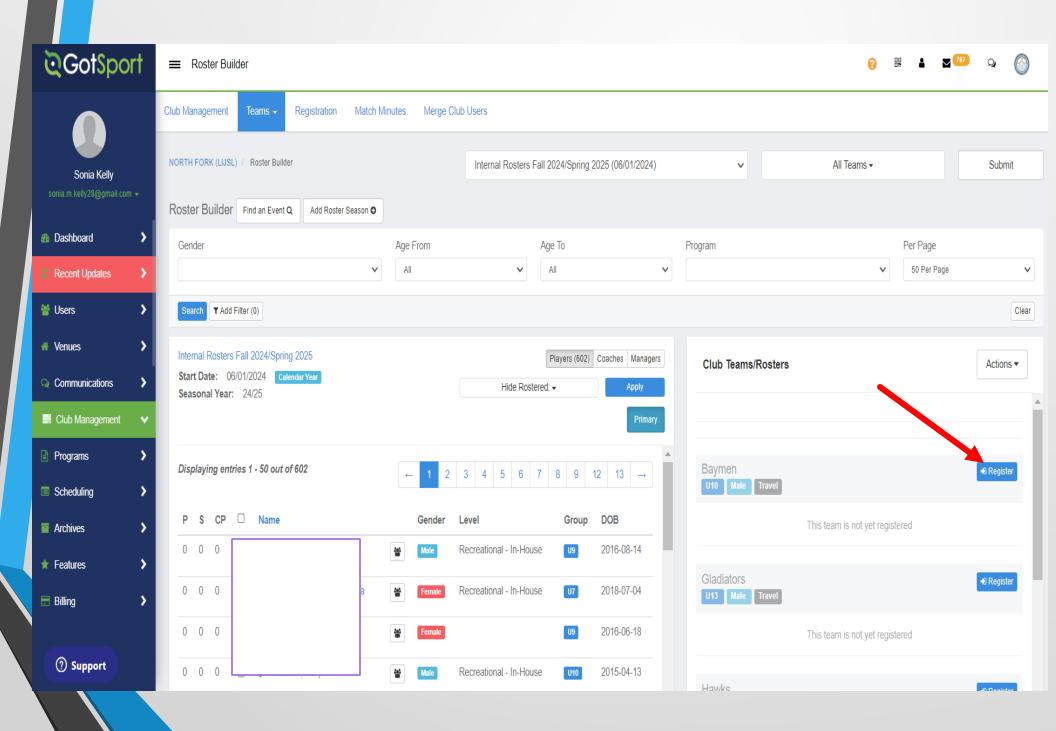
STEP 1: Dashboard > Teams > Roster Builder



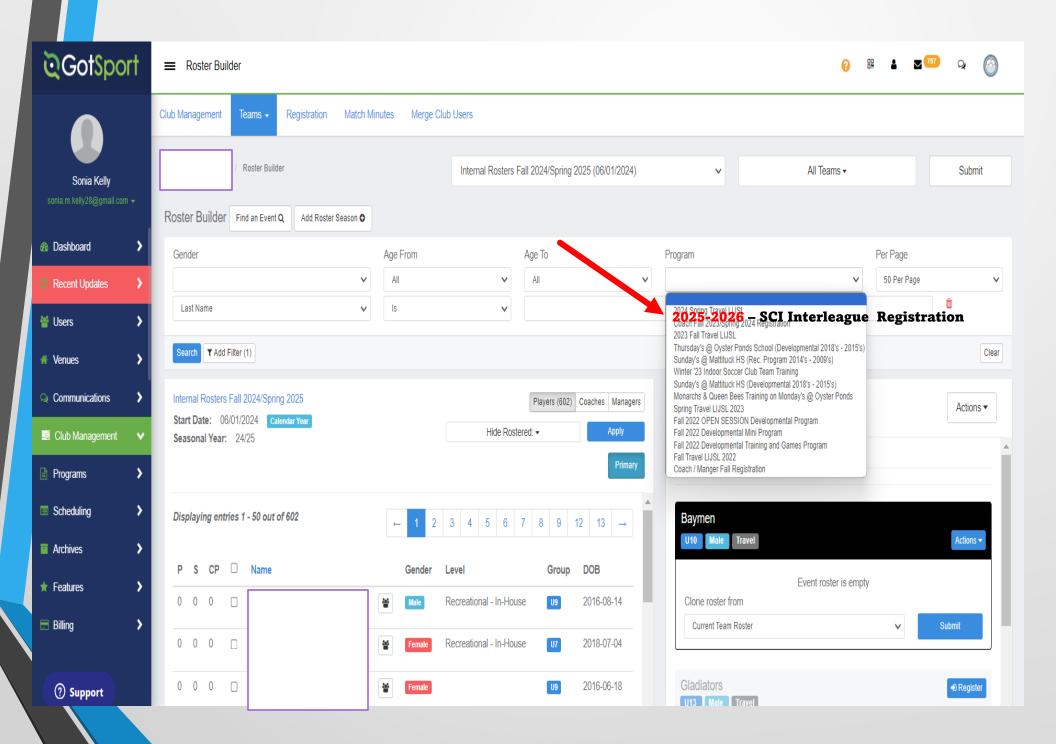
STEP 2: Select Event > Internal Rosters Fall 2025



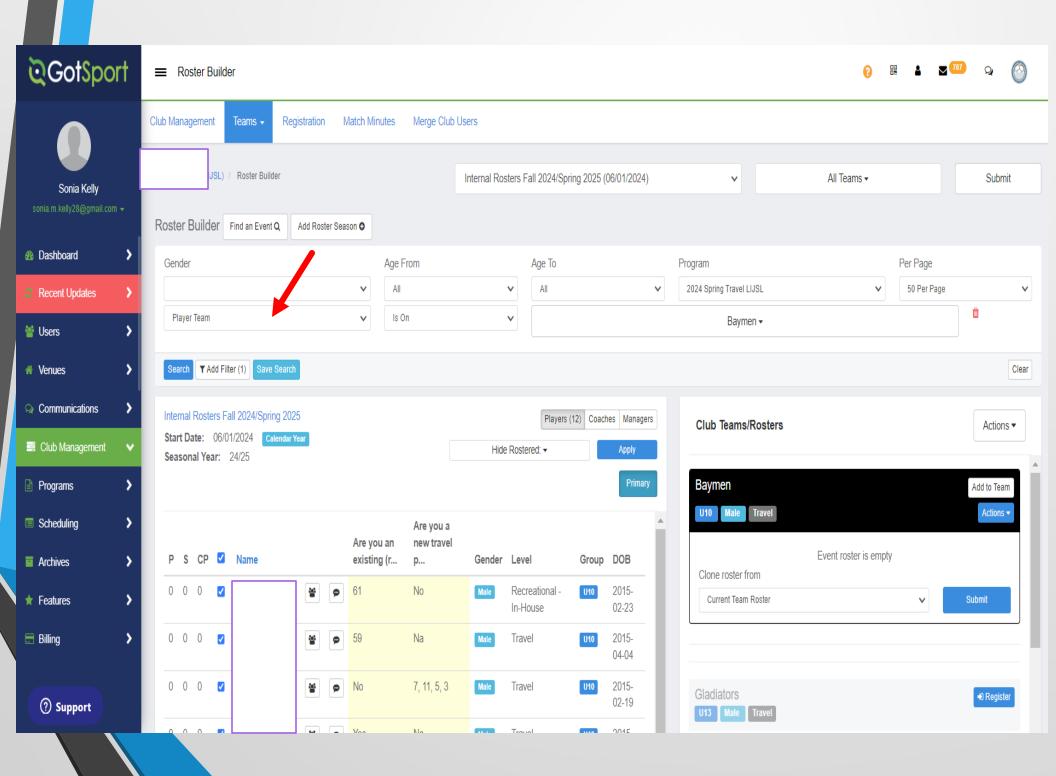
STEP 3: Activate/Register Teams



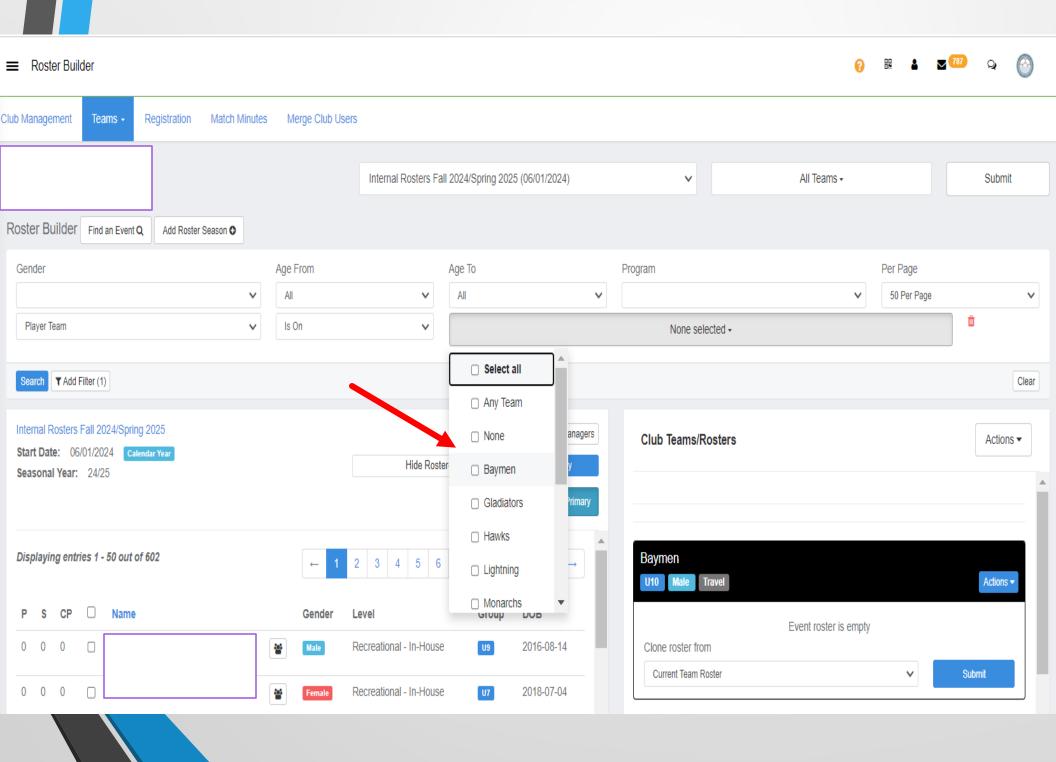
STEP 4: Select Program



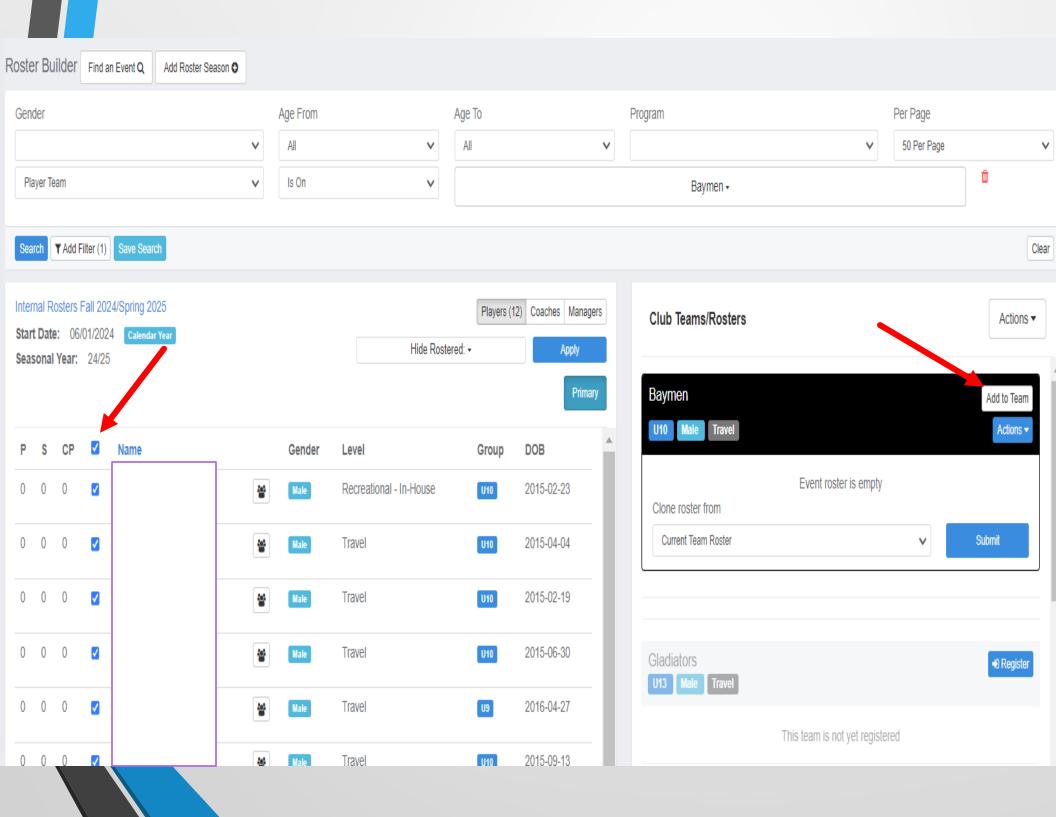
STEP 5: Add Filter: PLAYER TEAM



STEP 6: Add Filter PLAYER TEAM



STEP 7: Select Players & Add to Team



REQUIRED to BE APPROVED

Player Birth Certificates

And

CLEAR HEAD SHOT PHOTO

If player PROOF of BIRTH and PHOTO are not uploaded

PLAYER WILL NOT BE APPROVED

Club COORDINATORS/REGISTRARS

JUNE 30, 2025
Begin Enrolling Teams
into

LIJSL/ENYYSA 2025-2026

SUFFOLK COUNTY

INTERLEAGUE - Official

Rosters & Cards

ROSTER MINIMUMS

<u>U9 –U10</u> Minimum 7 players

U11-U12
Minimum 9 players

U13-U19 Minimum 11 players

Fall 2025

Guide to Register TEAMS

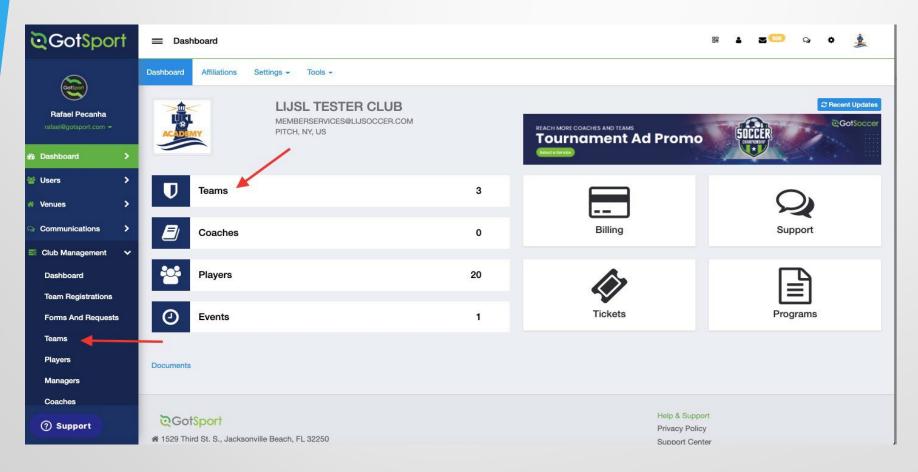
Into

LIJSL/ENYYSA 2025-2026
Suffolk County Interleague
Official Rosters & Cards



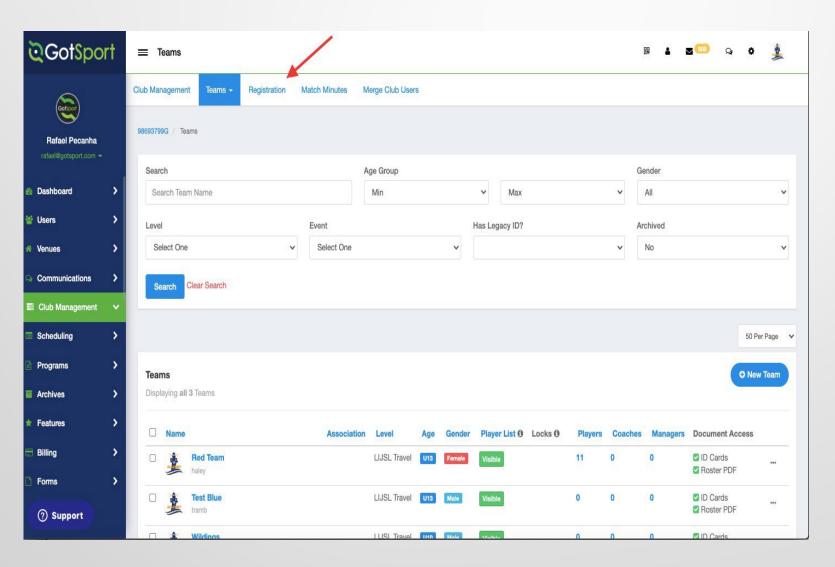
Go to Teams List

Step 1: From your Dashboard, either select the Teams tab or click the Club Management module on the left-hand side and select Teams



Click Registration Tab

Step 1: Once On the Teams Page, Click Registration Tab to scroll Down and Find The Official Event for LIJSL



TASK 3

Locate the ENYYSA/LIJSL 25/26 official rosters & cards event



Long Island Junior Soccer League

⊞ DATES

06/01/25 - 06/30/26

COMPETITION TYPE

Registration

LOCATION

701-9 Koehler Avenue, NY



June 1, 2025

LIJSL/ENYYSA 2025-2026 Suffolk County Interleague Official Rosters and Cards Long Island Junior Soccer League

Register

06/01/25 - 06/30/26

COMPETITION TYPE

Registration

LOCATION

701-9 Koehler Avenue, NY



June 1, 2025

LIJSL/ENYYSA 2025-2026 Travel Official Rosters and Cards

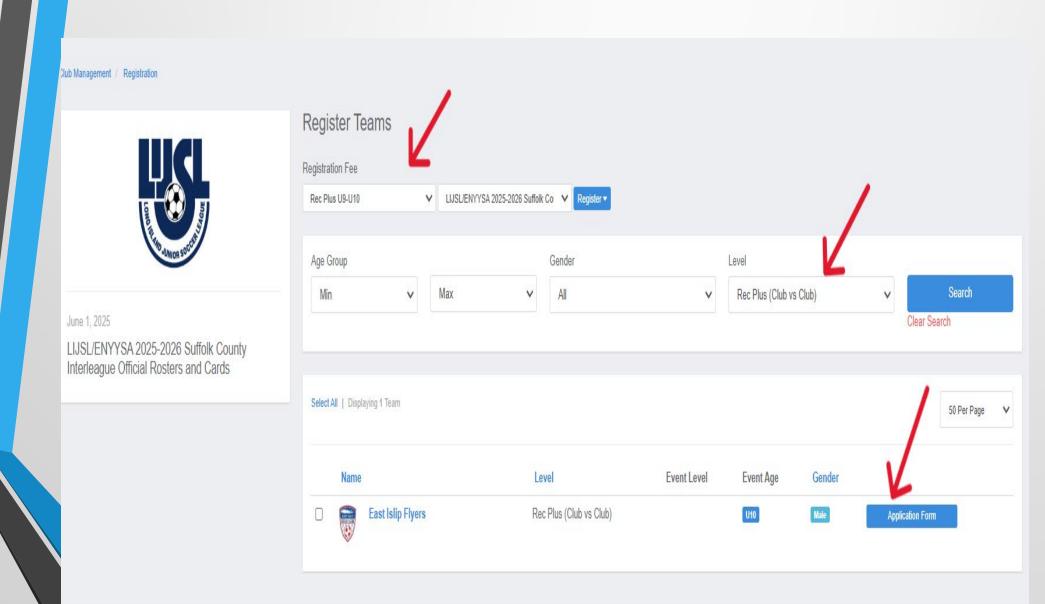
Long Island Junior Soccer League

Register

TASK 4

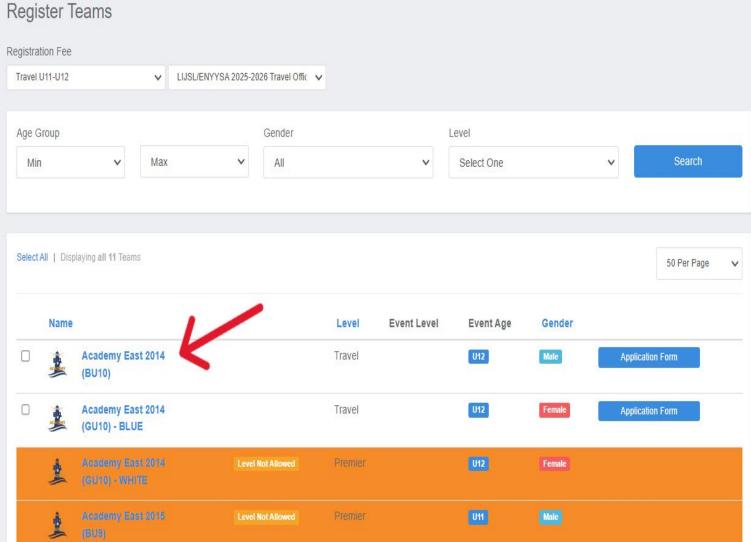
Register for the roster and player cards event

Step 1: Click The Register Button From the Previous Image. Then Click Application Form. You Need To Register One Team At A Time then return to this screen and register the next team.

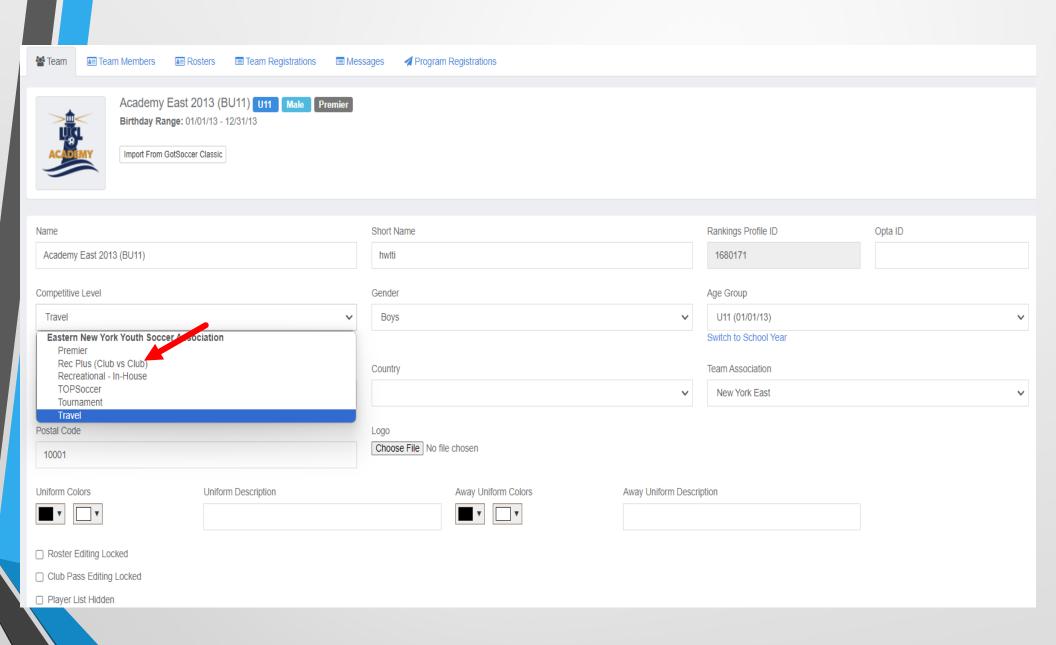


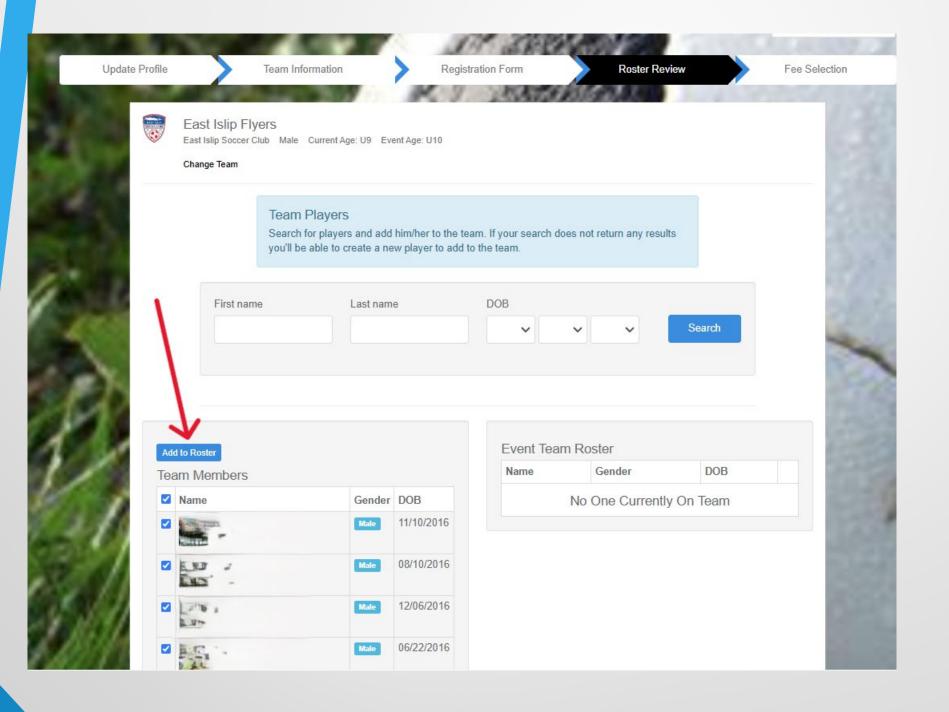
In Case You See A Message Stating That The Level Is Not Allowed, You Can Click On The Team Name and Change it Before Clicking Save At The Bottom.



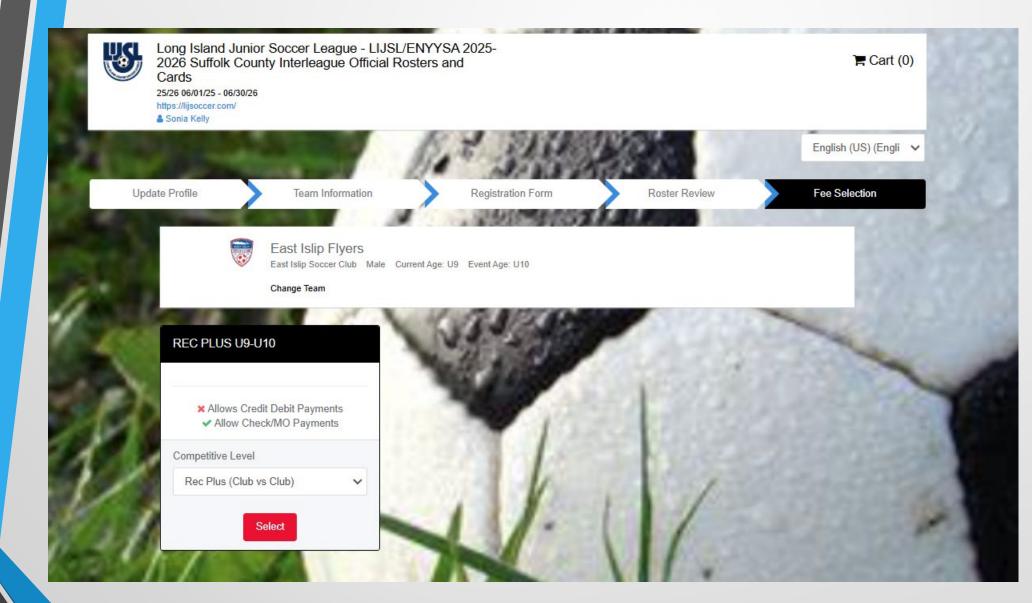


Click "Competitive Level" And Make Sure Rec Plus (Club vs Club) Is Selected





Click "Competitive Level" And Make Sure Travel is Selected.



Coaches Need to Complete

COACHES NEED TO COMPLETE

- Risk Management
 - SAFE SPORT
 - HEADS UP

All forms and tutorials will be available on LIJSL Website www.lijsoccer.com > resources > forms

Club Coordinators / Registrars Packet

- 1. What to bring to appointment.
- 2. FALL 2025 Fees
- 3. Registration Appointment Dates
- 4. FALL Calendar
- 5. Referee Fees
- 6. Player Age Groups
- 7. 2025 U9-U19 Field Chart
- 8. U9-U10 Build-Out Line
- 9. Sunrise Sunset

All forms and tutorials will be available on LIJSL Website www.lijsoccer.com > resources > forms

NEW LIJSL Intramural Registration Process Tutorial**



WHAT YOU NEED TO BRING TO YOUR FALL 2025 REGISTRATION APPOINTMENT

- 1.TEAM NAME/NUMBER FORM MUST BE FILLED OUT.
- 2. Club Payment Check- Credit Card ACH. Must be paid at Registration.
- 3. Club Personnel Form.

All Forms Must Be Correctly Filled Out, Signed and Legible



HAVE A GREAT FALL SEASON

#BuildingCharacterThroughSoccer