



LONG ISLAND JUNIOR SOCCER LEAGUE

COACHES GUIDELINES & RESPONSIBILITIES SPRING 2021

➤ BEFORE The Season Begins

- Each HEAD Coach (or Team Manager) checks that they can log into the [LIJSL Games Scoring System](#)
- Username: Pass ID Password: NEW Coaches = soccer (all lower case)
- If you have issues logging in, please call the office 631-648-9020 or email info@lijsoccer.com
- Check your contact information to be sure that it is correct. If not correct, please advise your club registrar to communicate this to the league.
- You can access your schedule, list of team contacts for your division, and print this information as well
- You can also see contact info for Games Committee (Division Supervisor, Age Group Coordinator)
- At the earliest opportunity, please contact your Division Supervisor and provide them with an alternate phone # (cell phone) or contact (Assistant Coach if the Head Coach/Manager is unreachable).
- It is also suggested that you set up 'LIJSL' as a contact in your cell phone with League Office, Division Supervisor, Age Group Coordinator, Referees Office.

➤ REMAIN TO PLAY

- NO Major Changes to the successful Fall '20 protocols.
- Continue to follow Governing Authorities (NYS/CDC) & Governing Bodies (ENYYSA/US Soccer) protocols and directives.
- ***Maximum of two (2) spectators per player in accordance with [Reopening New York State Sports and Recreation mandatory physical distancing requirements](#)**
- **NEW Spring '21:** Drop Ball – Will now be an Indirect Free Kick (IFK)
- Participants are NOT Required to wear face coverings when on the field of play. This includes Referees, as well during active participation, unless six feet of social distancing is not possible.

➤ RESPONSIBILITY of HOME & VISITING COACHES

- **Communication Prior To The Match**
 - **VISITING team coach contacts Home coach**, the week of the match to confirm location (and directions as needed), time and uniform colors.
 - It is the **HOME coaches' responsibility** at that time to **communicate any specific COVID protocols required by that facility owner/operator.**
 - This may include use of specific parking areas, facility entrance and/or exit to use, limitation of spectators (outside of LIJSL/ENYYSA and NY State protocols), etc. It is the **VISTING team's responsibility to acknowledge and abide by these protocols.**
- **Referee Notification**
 - Home Coaches should be contacted by the assigned Referee by Thursday night of the week of their game.

- HOME team coach responsible to review, advise referee of specific facility protocols (IF 3-referee system, CR has responsibility to communicate with AR's)
- Exchange cell phone #'s with the referee, in case of inclement weather and the field is closed, or your opponent notified you they are forfeiting the game, **YOU MUST** call the referee in either case a minimum of two (2) hours before the game.
- **If you have not heard from the Referee by the Friday before the game date**, call the Referee Office (631) 648-8877 Friday after 12 noon to 10pm. Please have your Game ID # available. If you leave a message please leave your name, contact phone number and the game ID number that is all the information you need to leave, they will get back to you.

➤ At the Playing Field

- Teams are required to follow the [LIJSL Spring '21 REMAIN TO PLAY protocols](#)
- Please have your team at the field 30 minutes prior to game time, FOLLOW ALL Facility protocols.
- If there is a match in progress on the field, teams should NOT enter playing field area until AFTER the prior match is completed AND the teams, players, coaches, and spectators have left.
- **HOME team determines selection of touchlines**, coaches discuss & confirm at field before the prior match concludes. **Teams (Players, Coaches/Trainer) AND their spectators take positions on opposite touchlines**
- Before the game starts it is advisable that the two Coaches and Referee discuss specific match rules (LIJSL, LI Cup, or ENY State Cup) as each one has slightly different rules. It would be best to bring a copy of the pertinent rule book to the game.
- Both coaches must bring 2 completed rosters with players information as well as their player and adult supervisor passes (laminated and/or digital), follow league protocols for check-in process.
- Note all players must wear shin guards and be in proper uniform, if not the referee may disallow such player from participating in the game.
- NO Coin Toss - VISITING team will choose the ball (kick off) or the goal to attack to begin the match
- **REFEREE FEES**
 - Each team is to provide their share of the referee(s) fee(s) prior to the start of the match (at check-in).
 - Fees should be in either a sealed envelope(s) or a clear resealable bag(s), for each referee.
 - Click here for [NEW Referee Fees - Spring '21](#)
- **REFEREE NO-SHOW**
 - **U9 through U12** - if the assigned Referee fails to appear for a U9 to U12 game LIJSL rules state the game must be played. *
 - Both coaches must agree on a volunteer substitute Referee, or a double forfeit will be declared.
 - The Volunteer Referee must complete the entire game. Games officiated by a Volunteer Referee cannot be protested. The Volunteer Referee is not paid.
 - The home team when entering their score, should click on the little referee icon next to their team and check there was no referee for the game.
**If teams can't find volunteer comfortable to officiate the match, due to LIJSL Fall '20 related protocols, match may be postponed, rescheduled as per league guidelines.*
 - **U13 through U19** In the U13 through U19 age groups, if the Referee fails to appear the game **MUST** be rescheduled, **no exceptions**
- **FIELD CHANGE ONLY WHEN DATE AND GAME TIME REMAIN THE SAME**
 - The home team Coach must assign a person to stay at the original game location and redirect everyone from the opposing team to the new location.
 - That person must stay until the game starts ensuring all visiting team members are directed to the correct location. If not, the home team may be charged with a forfeit.

➤ During The Match

- All players, coaches and spectators must follow the [LIJSL REMAIN TO PLAY](#) protocols, including wearing new or clean PPE upon arrival, departure and when not physically active for any match.
- This includes all coaches when not actively instructing and not a minimum of 6-feet physical distance from any other coach, player, or referee. **Each Head Coach is responsible for their respective team, including assistant coaches/trainer and spectators.**

➤ **Following The Game**

- At completion of match, NO handshakes between players, coaches, as well as referees.
- Teams and spectators immediately gather personal belongings equipment and with face coverings on, leave immediate field area. NO post-match discussions there.
- Home Team’s Coach required to enter the scores by 6 p.m. on the day of the game unless it is an evening game. Both coaches, as well as Games Committee members, will receive a confirmation email each weekend to confirm the score for that game. If the score is not entered, the Home team could be assessed a fine. If a Coach has a problem entering his score, he/she may call the score into their Supervisor who can input it for them.
- All forfeits must be called into your Division Supervisor, who will then enter the forfeit into the system, after **concurrence with the Coordinator.**
- After each game BOTH coaches are required to submit an online evaluation of the referee’s performance. Click on the referee icon next to your team on the LIJSL website where the scores are entered. **If a referee fails to appear check the box “Referee Absent”.**

➤ **GAMES COMMITTEE COMMUNICATION PROTOCOL**

- When a Coach seeks a resolution from the Games Committee of a game issue, the coach who is contacting the Games Committee should always have, Game ID number, and the opposing coach’s info.
- The primary contact is your Supervisor, secondary contact is your Coordinator, then Day Director, Gender Chair, the final contact is the Games Chair.
- **If you contact the league office with a Games related matter, you will only be directed to contact your Division Supervisor or Age Group Coordinator, who is best able to assist with these questions.**

➤ **GAMES COMMITTEE & LEAGUE CONTACT INFORMATION**

Games Committee Contact	Name	Contact
Div. Supervisor (Primary)	Listed online in League Games Scoring System	
Age Group Coordinator	Listed online in League Games Scoring System	
GIRLS AGE GROUPS		
Girls Saturday Director	Dolores Jose	516-742-7798
Girls Sunday Director	Jeff Nagel	516-807-5112
Girls Chairman	Peter Mortensen	516-322-0532
BOYS AGE GROUPS		
Boys Saturday Director	Samer Rabie	516-860-6875
Boys Sunday Director	Tim Stalker	631-836-2875
Boys Chairman	Dennis Currie	516-359-2847
BOYS AND GIRLS		
Games Chairman	Dennis Currie	516-359-2847
OTHER NUMBERS		
LIJSL Office	Mon.-Fri 9-4	631-648-9020 Fax 631-648-9025
Referees Office	Friday, 12 pm – 10 pm	631-648-8877 Fax 631-648-8875
	Saturday & Sunday 7am – 11am	

➤ **INCLEMENT WEATHER POSTPONEMENTS (Rule 5, Part 10)**

- On days with inclement weather or unplayable field conditions, the Supervisor can only accept game postponements from the Home Coach. It is the responsibility of the home coach to notify the Supervisor, the away coach, and the referee prior to 2 hours BEFORE GAME TIME. Note: if the game is not postponed prior to 2 hours of the scheduled game, BOTH TEAMS MUST APPEAR ON THE FIELD and only the Referee can decide the status of the game.
- If a Club closes the fields for any reason (inclement weather, loss of use, etc.) the Club/coach must notify the Division Supervisor prior as soon as possible. If the postponement was accepted and it is later discovered at any time that the field was artificial turf (especially if the game before and after was played), then the home team may be charged with a forfeit.
- When a team calls the Division Supervisor to cancel a match due to inclement weather, unplayable field conditions or loss of use of the field, the home Coach must give him the game number, and the opposing coach's phone number so that the supervisor can verify they have been notified. No game should be postponed without notification to the Supervisor. This can result in a double forfeit. (**Rule 5, Part 13**)

➤ **GAME PRIORITY**

- Eastern New York State Cup, LI Cup, LIJSL league games: this is the order of priority for game postponement and rescheduling.
- The Coach must call the division supervisor as soon as the Coach has knowledge of any game conflict due to the Coach's team's continuation in the ENY State or LI Cup.
- A Coach who has an ENY State Cup or LI Cup conflict must cancel the Coach's league game within 96 hours after the completion of the Coach's last round of ENY State Cup or LI Cup game with the consent of League Division Supervisor, if the above procedure is not followed, the Coach may be charged with a league game forfeit.
- **No one can postpone the game without the approval of the Games Committee.**

➤ **GAME CONFLICT POSTPONEMENTS**

- The only time a team may postpone a game for an ENY State Cup Game is if they are playing away off Long Island or have a semi-final game that are all scheduled on Saturday with a rain date of Sunday.
- If they are the home team or they are playing another LIJSL team, they cannot reschedule a league game, the ENY State Cup Game must be played on your off day. The affected coach must notify the ENY State Cup Game immediately if an ENY State Cup game conflicts with a scheduled League game.
- Avoid scheduling a league make-up game on ENY State Cup or LI Cup weekend. Notification of Cup conflicts must be made to the Division Supervisor, Coordinator, and any other team that will be impacted. We will only honor changes for the ENY State Cup Games.
- A COACH MUST CANCEL THEIR LEAGUE GAME WITHIN 96 HOURS AFTER THE COMPLETION OF THEIR LAST ROUND STATE CUP GAME, IF NOT THEY MAY BE CHARGED WITH A LEAGUE GAME FORFEIT.
- **NO GAME POSTPONEMENT WILL BE ALLOWED IF IT'S NOT APPROVED BY THE GAMES COMMITTEE**
- The coach that wants to postpone a game must do it immediately there is no need to concur with the opposing team, this delay the postponement lots of time comes too close to be not be excepted as a postponement, when that happens puts lots of unnecessary precure to the games committed and all involved.

➤ **GAME CHANGE REQUESTS**

- President agreed postponements (2 games) 16 (15+1) days and following Week #4 of league playing calendar to 1 game.
- Teams will be allowed up to a maximum of 2 game changes and following Week #4 of league playing calendar to 1 game (NOT an additional game change request), **only with the written approval from**

their Club President. There must also be a valid reason for the request to postpone the game.

- **VALID Reasons** for postponing a match are and have been, School Sports Participation (including tryouts), Scholastic Events, Scholastic Testing, NYSMA Participation, Religious Events (Communions, Bar/Bat Mitzvahs, Confirmations, etc.) which will affect the participation of a significant number of the PLAYERS on a team. **The absence of a coach or trainer is not considered to be a reason for postponing a match.**
- There may be other situations that apply and are not highlighted above. If a Coach and Club President feel there is an event which will have a significant impact on a team being able to participate in a match, they should submit a Game Change, if they are denied they can appeal such decision. In situations where the integrity of the leagues schedule is not affected the Games Chairman may exercise discretion in granting an exemption.
- ALL Game Change Requests must be sent to the Age Group Coordinator and with rare exception (time constraints) will not commence without the approval of the initiating coach's Club President which states a **valid reason** for the reschedule. The email shall be not be a chain email; it shall contain no more than the communication from the coach requesting the postponement to their Club President with the response accordingly forwarded to the Coordinator and the opposing coach with a minimum of 16 (15+1) days in advance of the original game date.
- If you are postponing a game exactly in 15+1 day you must contact the **Coordinator** by phone and follow it immediately by the email as stipulated above.
- If the Coordinator is not available contact your Day Director Gender Chair, then the Games Chair in that order until you speak with someone. After that you must follow it with an email as is mentioned above. If, you do not receive an email from the system indicating your game is postponed then you must call and inquire as to why. (Remember this is your responsibility not the games committee's).
- Once the postponement has been applied to the Scoring System, the Coordinator may appoint the Supervisor the responsibility of following up the rescheduling process under their supervision.
- If the postponement is in LESS THAN THE 15 + 1 timeline, and IS approved, a \$25 fee may be assessed to your club. The League's Managing Director may waive said fee based upon request of club president/registrar.

➤ **RESCHEDULING GAMES PROCESS**

Step 1

The Home Team has 5 days to submit two dates and preferably a third one to the away team via email followed by a telephone call. An email must be sent to the Games Committee with these dates. The away team has 2 days to accept a date.

Step 2

The home Coach must give gives the Games Committee member the new dates, time and field and so that they may verify that the rescheduled game is not the sole game in the middle of the day.

Step 3

The appropriate Games Committee enters the changes into the scoring system The Coaches and the Games Committee members should receive an email from the scoring system of game changes. If the coach doesn't receive an email from the system@lijslsoccer.com within 48 hours of the acknowledged rescheduling by the games committee, the coach must call and email the Supervisor immediately

The above procedures apply to all postponed, rescheduled games.

Have a Great Season!

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