

## GAMES COMMITTEE GUIDELINES

The following guidelines serve in promoting the understanding of the procedures and rules the games committee follows. We schedule games, reschedule postponements, align age group divisions, and monitor scores. These guidelines are instituted to assist coaches, administrators, and committee members to assure that the season runs smoothly minimizing any problems. Good communication is the key.

### COMMUNICATION AND CHAIN OF COMMAND

When a Coach seeks a resolution from the Games Committee of a game issue, the coach who is contacting the Games Committee must have: game ID number, and the opposing coach's info. The initial contact should be made to the Supervisor. If Supervisor is unavailable, then follow the chain of command below in the subsequent call/emails. **Please do not call the LIJSL office as they will direct you to games, who is best able to assist every issue.**

- Club Officials, Coaches, Team Administrators/Managers must first contact the Division Supervisor
- The Division Supervisor communicates with the Age Group Coordinator, as required.
- The Coordinator communicates with the Saturday or Sunday Boys or Girls Director, as required.
- The Saturday or Sunday Boys or Girls Director communicates with the Boys or Girls Chairperson
- The Boys or Girls Chairperson communicates with the Games Chairperson.
- The Games Chairperson communicates with the Board of Directors of LIJSL, if necessary

Chain of Command	Name	Contact
Boys and Girls Division Supervisor	Listed in online scoring system and on your schedule	
Boys and Girls Division Coordinator	Listed in online scoring system and on your schedule	
<b>GIRLS AGE GROUPS</b>		
Girls Saturday Director	Dolores Jose	516-742-7798
Girls Sunday Director	Patty Myers	516-433-5951
Girls Chairman	Peter Mortensen	516-322-0532
<b>BOYS AGE GROUPS</b>		
Boys Saturday Director	Peter Mura	201-286-3940
Boys Sunday Director	Joe Piacentino	631-366-1386
Boys Chairman	Steve Stutman	516-921-4326
<b>BOYS AND GIRLS</b>		
Games Chairman	Kosta Siskidis	631-224-5900
<b>OTHER NUMBERS</b>		
LIJSL Office Telephone	Mon.-Fri 9-4	631-648-9020 Fax 631-648-9025
Referees Office	Nanci Apostolides	631-648-8877 Fax 631-648-8875
Division Coordinator & Supervisor	Listed in online scoring system and on your schedule	

### APPEALS

Decisions made by the Games Committee must be appealed within 5 business days of notification of the decision. Appeals are filed by the Member Clubs who will bear responsibility for adherence to the rules regarding disputes. Decisions of the Appeals Committee shall be final and binding unless and until overturned under appeal as provided for in **Rule 6, Part 4**.

### RESPONSIBILITY of HOME & AWAY COACHES (PLAYING FIELD):

Before the game starts it is advisable that the two Coaches and Referee discuss game rules (LIJSL, LI Cup, or ENY State Cup) as each one has slightly different rules. It would be best to bring a copy of the pertinent Rule Book to the game. Away Coach must verify with Home Coach game location, time and colors. Home team coach is responsible to have a playing field ready to kick off for the time on your game schedule and for the proper field lining, placement and securing of goals; corner flags and field condition and appropriate age group field size. If for any reason the playing field is not ready at kick off time after 15 minutes the home team will get a forfeit. Please have your team at the field 30 minutes prior to game time. Both coaches must bring 2 completed rosters with players information (laminated passes must be presented to the referee, if using digital passes you must also give the referee your laminated passes). Note all players must wear shin guards and be in proper uniform, if not the referee may disallow such player from participating in the game. Captain arm bands must be worn by team captains. After the conclusion of the game each coach must submit an online evaluation of the referee's performance. Click on the referee icon next to your team on the LIJSL website where the scores are entered. If a referee fails to appear check the box "Referee Absent".

### FIELDS SP1, SP2, SP3 etc.

If your Schedule has SP1, SP2, or SP3 in your location/field on the schedule for the field, you are playing at the Peter C. Collins Soccer Park in Plainview. Directions are on our website [www.lijsoccer.com](http://www.lijsoccer.com). In case of inclement weather an alert will be posted on our website stating the fields are closed, please call your referee and notify him/her. The home team must follow rescheduling game process below. **You cannot change a game time for a game scheduled at the Peter C. Collins Soccer Park.**

### INCLEMENT WEATHER POSTPONEMENTS (Rule 5, Part 10)

On days with questionable weather or field conditions, the Supervisor (or above in the Chain of Command) can only accept game postponements from the Home Coach. The Division Supervisor must be notified of this up to 2 hours BEFORE GAME TIME. Note: if the

game is not postponed prior to 2 hours of the scheduled game, BOTH TEAMS MUST APPEAR ON THE FIELD and only the Referee can decide the status of the game. If a Club closes the fields for any reason (inclement weather, loss of use, etc.) the Club/coach must notify the Division Supervisor (or above in the Chain of Command) as soon as possible. If the postponement was accepted and it is later discovered at any time that the field was artificial turf (especially if the game before and after was played), then the home team may be charged with a forfeit. If a team calls the Division Supervisor to cancel a game with approved time notice, the home Coach must give him the game number, and the opposing coach's phone number so that the supervisor can verify with them of the game cancellation. No game should be postponed without notification to the Supervisor (or above in the Chain of Command). This can result in a double forfeit. **(Rule 5, Part 13)** After notifying the opposing coach and division supervisor you must call the assigned referee to cancel the game all no less than 2 hours before kick off.

### **GAME PRIORITY**

Eastern New York State Cup, LI Cup, LIJSL league games: this is the order of priority for game postponement and rescheduling. The Coach must call the division supervisor as soon as the Coach has knowledge of any game conflict due to the Coach's team's continuation in the ENY State or LI Cup. A Coach who has a ENY State Cup or LI Cup conflict must cancel the Coach's league game within 96 hours after the completion of the Coach's last round of ENY State Cup or LI Cup game with the consent of League Division Supervisor, if the above procedure is not followed, the Coach may be charged with a league game forfeit. **No one can postpone the game without the approval of the Games Committee.**

### **GAME CONFLICT POSTPONEMENTS (Eastern New York Youth Soccer Association State Cup Games)**

The only time a team may postpone a game for an ENY State Cup Game is if they are playing away off Long Island or have a semi-final game that are all scheduled on Saturday with a rain date of Sunday. If they are the home team or they are playing another LIJSL team, they cannot reschedule a league game, the ENY State Cup Game must be played on your off day. The affected coach must notify the ENY State Cup Game immediately if an ENY State Cup game conflicts with a scheduled League game. Avoid scheduling a league make-up game on ENY State Cup or LI Cup weekend. Notification of Cup conflicts must be made to the Division Supervisor, Coordinator, and any other team that will be impacted. We will only honor changes for the ENY State Cup Games. **A COACH MUST CANCEL THEIR LEAGUE GAME WITHIN 96 HOURS AFTER THE COMPLETION OF THEIR LAST ROUND STATE CUP GAME, IF NOT THEY MAY BE CHARGED WITH A LEAGUE GAME FORFEIT.**

### **GAME CHANGE REQUESTS** (President agreed postponements (2 games) 16 days)

Teams will be allowed up to a maximum of 2 game changes per season only with the written approval from their Club President. The coach must notify their Division Supervisor with a phone call 16 (15+1) days in advance of the original game date, so the change is entered into the scoring system 16 (15+1) days in advance. When calling the Supervisor, the coach requesting the change must email both their Club President's approval of the request to postpone the game and field scheduler's verification of field availability to the division supervisor.

### **RESCHEDULING GAMES PROCESS**

#### **Step 1**

**Home Team Requests:** If the team postponing the game is the home team, the Supervisor needs to remind the home Coach that they have seven (7) days to submit two dates and preferably a third one to reschedule the game. Consider weekdays as farther into the season it gets dark later or if you have a field with lights.

**Away Team Requests:** If the away team Coach is requesting a game change, the Supervisor must call the home team Coach to inform them that they have (7) days to submit two dates and preferably a third one for possible make-ups.

If the game is not rescheduled in 7 days and entered in the system a warning notice will be send to both coaches notifying that they in jeopardy of a double forfeit.

#### **Step 2**

When the home Coach gives the Division Supervisor the new dates, time and field, please include the Field Scheduler's email indicating agreement & availability for those dates.

If the home team coach does not provide the Division Supervisor and away team coach with alternate game dates within the required time frame, then the Division Supervisor must confer with the Coordinator prior to issuing a forfeit to the home team.

The Supervisor must also verify that the rescheduled game is not the sole game in the middle of the day. If it is then, it must be questioned and rescheduled to an acceptable time.

#### **Step 3**

The Supervisor notifies the Division Coordinator of the agreed reschedule including the game ID, date, time and field name/number and verification from the home team's field scheduler approving the change.

#### **Step 4**

The Division Coordinator then enters the changes into the scoring system of the agreed upon rescheduled game date. The Coaches and the Games Committee members should receive an email from the scoring system of game changes. If the coach doesn't receive an email from the system@lijlsoccer.com within 48 hours of the rescheduling by the coordinator, the coach must call the Supervisor immediately and make sure the change gets put in the system. Do not wait until the last minute to check if the change was made.

The above procedure applies to all postponed, rescheduled and 1/1/999 to be scheduled games.

### **FIELD CHANGE ONLY WHEN DATE AND GAME TIME REMAIN THE SAME:**

The home team Coach must assign a person to stay at the original game location and redirect everyone from the opposing team to the new location. That person must stay until the game starts. If not, and we receive a complaint that an away team member was lost going to the new location, then the home team may be charged with a forfeit.

**ONLINE SCORING:**

Before the first game of the season, please log onto the LIJSL scoring system to make sure that you have a working user name and password so that you can enter into the LIJSL scoring system.

The Home Team's Coach should enter the scores by 6 p.m. on the day of the game unless it is an evening game. Both coaches, as well as Games Committee members, will receive a confirmation email each weekend to confirm the score for that game. If the score is not entered, the Home team could be assessed a fine. All forfeits must be called into your Division Supervisor, who will then enter the forfeit into the system, after **concurrency with the Coordinator**. If a Coach has a problem entering his score, he/she may call the score into their Supervisor who can input it for them. Please call the League office for help for accessing the scoring system if you are unable to get in.

**REFEREE NOTIFICATION**

Home Coaches should be contacted by the assigned Referee by Thursday night, take the referees phone number in case of inclement weather and the field is closed or your opponent notified you they are forfeiting the game **YOU MUST** call the referee in either case a minimum of 2 hours before the game. If you have not heard from the Referee by the Friday before the game date, you must call the Referee Office (631) 648-8877 Friday after 12 noon and on Saturday and Sunday 7 AM to 11 AM. If you leave a message please leave your name, contact phone number and the game ID number that is all the information you need to leave, they will get back to you.

**REFEREE NO-SHOW - U9 through U12**

If the assigned Referee fails to appear for a U9 to U12 game LIJSL rules state, the game must be played. Both coaches must agree on a volunteer substitute Referee, or a double forfeit will be declared. The Volunteer Referee must complete the entire game. Games officiated by a Volunteer Referee cannot be protested. The Volunteer Referee is not paid. The home team when entering their score, should click on the little referee icon next to their team and check there was no referee for the game

**REFEREE NO-SHOW – U13 through U19**

In the U13 through U19 age groups, if the Referee fails to appear the game **MUST** be rescheduled, **no exceptions**.

**RESCHEDULING ISSUES**

SCHEDULING OF A TO BE SCHEDULED MATCH if your schedule says 1/1/9999 this is a to be scheduled game.

If your Division schedule contains a 1-1-9999 the home team must present to the Supervisor 2 or preferably 3 game date/time field options within 7 days from the day you received your schedule. Please remind those home coaches to do this to make things go smoothly. (See "Rescheduling Games process" above).

**REFEREE PAYMENTS:**

Referee payment on the field continues with the fee structure below. **If the referee, including the ARs, are not paid prior to the game, then the game will not be played.**

Each team pays half of each official's fee including the ARs, separately. Each team must have the exact amount to pay the referee/AR fee(s). The Coach will pay their share to each official who is present regardless if the other team fails to show up. If the referee cancels/postpones the game due to an unplayable field or lightning, the referees still must be paid. If a team does not appear for a scheduled game, they will forfeit the game. Non-forfeiting team must pay its share of the fees. The League will pay the fees for the forfeiting team.

Age	Half's	Field size	Referee Fee	AR Fee	Team Fee per Game
U-9	2x25	Development	\$44		\$22
U-10	2x25	Development	\$44		\$22
U-11	2x30	Small	\$48		\$24
U-12	2x30	Small	\$48		\$24
U-13	2x35	Large	\$58	\$30 each AR	\$59
U-14	2x35	Large	\$58	\$30 each AR	\$59
U-15	2x40	Large	\$72	\$37 each AR	\$73
U-16	2x40	Large	\$72	\$37 each AR	\$73
U-17	2x40	Large	\$72	\$37 each AR	\$73
U-19	2x45	Large	\$82	\$42 each AR	\$83